

LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOINT BOARD OF TRUSTEES
18501 EAST GALE AVENUE, SUITE 100
CITY OF INDUSTRY, CA 91748

July 19, 2011
12:00 P.M.

La Puente Valley ROP
Administrative Office
Board Room

REGULAR MEETING AGENDA

A. PROCEDURAL MATTERS

1. Call to order by the President, _____, at _____ p.m.

2. Roll Call

Jay Chen, President _____
Barbara Boyd, Vice President _____
Gilbert Garcia, Ph.D., Clerk _____
Joseph Chang, Ph.D., Member _____
Laura Santos, Member _____
Judy Nieh, Member _____

Esperanza Fernández, ROP Superintendent and
Secretary to the Joint Board of Trustees _____

Leticia Covarrubias, Assistant Superintendent,
Business Services _____
Maureen Sinclair, Ed.D., Assistant Superintendent,
Educational Services _____
Tika Davé-Harris, Director _____
Human Resources _____

3. Review of Agenda

- a. Changes
- b. Additions
- c. Deletions

4. Adoption of Agenda

Adopt agenda for tonight's meeting. M _____
S _____
V _____

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

July 19, 2011

A. PROCEDURAL MATTERS (continued)

5. Pledge of Allegiance: Laura Santos

6. Approval of Minutes

a. Approve the minutes of the regular
Joint Board of Trustees Meeting
of June 14, 2011.

Reference

A-6.a.

Action

M ____
S ____
V ____

B. GENERAL COMMUNICATIONS

1. Public Comments

a. General communications that do not have a connection with item(s) on the agenda.

b. Specific communications in connection with agenda item(s). Announcement of intent is to be made at this time; however, any discussion will be held during the normal discussion period for that item.

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report
a. Presentations

D. CONSENT CALENDAR

1. General Business

a. Approve and/or ratify non-instructional
purchase orders for the period of June 1,
2011 through June 30, 2011.

Reference

D-1.a.

Action

b. Approve and/or ratify non-instructional
warrant schedules as listed for the month
of June, 2011.

D-1.b.

c. Approve and/or ratify the field trip list
should any be received.

D-1.c.

**LA PUENTE VALLEY ROP
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July 19, 2011

D. **CONSENT CALENDAR** (continued)

2. **Conference and Travel**

- a. Approve attendance at conference as listed for actual and necessary expenses incurred. Attendance is to be paid by the La Puente Valley ROP unless otherwise specified as attached, in accordance with Board Policy and Regulations 3002, should any be received. D-2.a.

3. **Personnel**

- a. Approve and/or ratify certificated personnel employment related recommendations. D-3.a.
- b. Approve and/or ratify classified personnel employment related recommendations. D-3.b.
- c. Approve the proposed calendar for 2011-12. D-3.c.

4. **Instruction**

- a. Approve and/or ratify additional Community Classroom and Cooperative Career Technical Education Training Agreements as listed. D-4.a.
- b. Approve the Fall, 2011 Course Offerings, and authorize administrative staff to adjust classes as delineated in BP 7006. D-4.b.
- c. Approve and/or ratify changes, additions, and deletions to the Summer, 2011 schedule of classes. D-4.c.
- d. Approve the Digital Animation Course Outline. D-4.d.

Approve and/or ratify items listed on the consent calendar above as recommended by the superintendent.

M _____
S _____
V _____

**LA PUENTE VALLEY ROP
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E. ADMINISTRATIVE ITEMS

- | 1. <u>General Business Information Items/Reports</u> | <u>Reference</u> | <u>Action</u> |
|--|-------------------------|--|
| a. Receive the Financial Report for the Associated Student Body Fund for the period ending June 30, 2011. | E-1.a. | |
| b. Receive the General Fund Balance Report for the period ending June 30, 2011 for fiscal year 2010-11. | E-1.b. | |
| c. Receive the graph for projected cash flow for the period ending June 30, 2011. | E-1.c. | |
| d. Receive the graphs for revenues and expenditures accumulated July 1, 2010 through June 30, 2011. | E-1.d. | |
| 2. <u>General Business</u> | | |
| a. Approve and/or ratify “B” warrants over \$500 issued for instructional materials in the month of June, 2011. | E-2.a. | M ___
S ___
V ___ |
| b. Approve and/or ratify list of 2010-11 purchase orders and open purchase orders for instructional materials incurred for the period of June 1, 2011 through June 30, 2011. | E.2.b. | M ___
S ___
V ___ |
| 3. <u>Personnel</u> | | |
| a. Receive the 2010-11 Classified and Certificated Staff Activities Report. | E-3.a. | |
| 4. <u>Instruction</u> – No additional items. | | |
| 5. <u>Public Comment</u> | | |

This is the appropriate point in the agenda for those present to speak with regard to any closed session item on the agenda.

**LA PUENTE VALLEY ROP
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- | E. <u>ADMINISTRATIVE ITEMS</u> (continued) | <u>Reference</u> | <u>Action</u> |
|--|-------------------------|---|
| 6. <u>Closed Session</u> | | |
| Recessed from public meeting to closed session
at _____ to discuss and take possible
action on the following item. | | M ____
S ____
V ____ |
| Conference with legal counsel regarding pending
litigation pursuant to Government Code Section
54956.9. | | |
| a. La Puente Valley ROP Ed Center Lease | | |
| 7. Adjourn from closed session to public meeting. | | M ____
S ____
V ____ |
| 8. Reconvened the public meeting at _____. | | |
| 9. Report of action(s) taken during closed session. | | |
| 10. <u>Policy and Board Items</u> | | |
| a. First reading revised Board Policy 7040. | E-10.a. | M ____
S ____
V ____ |
| b. Approve compensation for Mr. Jay Chen
for the board meeting of July 19, 2011,
since Mr. Chen will be absent due to hardship in
accordance with Board Policy 9250 and
appropriate resolution on file in the ROP Office. | E-10.b. | M ____
S ____
V ____ |
| c. Approve compensation for Ms. Judy Nieh
for the board meeting of July 19, 2011,
since Ms. Nieh will be absent due to hardship in
accordance with Board Policy 9250 and
appropriate resolution on file in the ROP Office. | E-10.c. | M ____
S ____
V ____ |
| d. Board Comments | | |

