

LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOINT BOARD OF TRUSTEES
18501 EAST GALE AVENUE, SUITE 100
CITY OF INDUSTRY, CA 91748

June 14, 2011
2:00 P.M.

La Puente Valley ROP
Administrative Office
Board Room

REGULAR MEETING AGENDA

A. PROCEDURAL MATTERS

1. Call to order by the President, _____, at _____ p.m.

2. Roll Call

Jay Chen, President _____
Barbara Boyd, Vice President _____
Gilbert Garcia, Ph.D., Clerk _____
Joseph Chang, Ph.D., Member _____
Laura Santos, Member _____
Judy Nieh, Member _____

Esperanza Fernández, ROP Superintendent and
Secretary to the Joint Board of Trustees _____

Leticia Covarrubias, Assistant Superintendent,
Business Services _____
Maureen Sinclair, Ed.D., Assistant Superintendent,
Educational Services _____
Tika Davé-Harris, Director _____
Human Resources _____

3. Review of Agenda

- a. Changes
- b. Additions
- c. Deletions

4. Adoption of Agenda

Adopt agenda for tonight's meeting. M _____
S _____
V _____

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

June 14, 2011

A. PROCEDURAL MATTERS (continued)

5. Pledge of Allegiance: Dr. Joseph Chang

6. Approval of Minutes

a. Approve the minutes of the regular Joint Board of Trustees Meeting of May 14, 2011.

Reference

A-6.a.

Action

M ___
S ___
V ___

B. GENERAL COMMUNICATIONS

1. Public Comments

a. General communications that do not have a connection with item(s) on the agenda.

b. Specific communications in connection with agenda item(s). Announcement of intent is to be made at this time; however, any discussion will be held during the normal discussion period for that item.

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report

a. Correspondence

D. CONSENT CALENDAR

1. General Business

a. Approve and/or ratify purchase orders for the period of May 1, 2011 through May 31, 2011.

Reference

D-1.a.

Action

b. Approve and/or ratify warrant schedules as listed for the month of May, 2011.

D-1.b.

c. Approve and/or ratify the field trip list as listed.

D-1.c.

d. Approve the proposed agreements with each of our districts for fiscal year 2011-12.

D-1.d.

e. Approve the retainer agreement for legal services with the Law Offices of Margaret A. Chidester & Associates, effective July 1, 2011.

D-1.e.

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

June 14, 2011

- | D. | <u>CONSENT CALENDAR</u> (continued) | <u>Reference</u> | <u>Action</u> |
|-----------|--|-------------------------|----------------------|
| 1. | <u>General Business</u> (continued) | | |
| | f. Approve the Contracts for Instructional Services with Bassett, Hacienda La Puente, and Rowland Unified School Districts for 2011-12. | D-1.f. | |
| | g. Approve the continuance of organizational memberships for the period of July 1, 2011 through June 30, 2012. | D-1.g. | |
| | h. Approve the continuance of organizational contracts and agreements for the period of July 1, 2011 through June 30, 2012. | D-1.h. | |
| | i. Approve the destruction of class 3 documents on the attached list per BP 3580. | D-1.i. | |
| 2. | <u>Conference and Travel</u> | | |
| | a. Approve attendance at conference as listed for actual and necessary expenses incurred. Attendance is to be paid by the La Puente Valley ROP unless otherwise specified as attached, in accordance with Board Policy and Regulations 3002. | D-2.a. | |
| 3. | <u>Personnel</u> | | |
| | a. Approve and/or ratify certificated personnel employment related recommendations. | D-3.a. | |
| | b. Approve and/or ratify classified personnel employment and separations as presented. | D-3.b. | |
| | c. Approve the proposed calendar for 2011-12. | D-3.c. | |
| 4. | <u>Instruction</u> | | |

D. <u>CONSENT CALENDAR</u> (continued)	<u>Reference</u>	<u>Action</u>
4. <u>Instruction</u> (continued)		
b. Approve and/or ratify additional Community Classroom and Cooperative Career Technical Education Training Agreements as listed.	D-4.b.	
c. Approve the Post Secondary Coordinator, Marie Tyra, ast the Independent Contractor for the California Health Science Capacity Building Grant for the dates of June 28, 29, 30, 2010.	D-4.c.	
d. Approve the 2010-11 Leadership Advisors and authorize a stipend in the amount of \$350 each, in June, 2011.	D-4.d.	

Approve and/or ratify items listed on the consent calendar above as recommended by the superintendent.

M ____
S ____
V ____

E. ADMINISTRATIVE ITEMS

1. General Business Information Items/Reports

a. Receive the Financial Report for the Associated Student Body Fund for the period ending May 31, 2011.	E-1.a.
b. Receive the General Fund Balance Report for the period ending May 31, 2011 for fiscal year 2010-11.	E-1.b.
c. Receive the graph for projected cash flow for the period ending May 31, 2011.	E-1.c.
d. Receive the graphs for revenues and expenditures accumulated July 1, 2010 through May 31, 2011.	E-1.d.

- | E. <u>ADMINISTRATIVE ITEMS</u> (continued) | <u>Reference</u> | <u>Action</u> |
|---|---|-------------------------|
| 2. <u>General Business</u> | | |
| a. Approve the authorization for the County Superintendent of Schools to make appropriate Transfers necessary at the close of school year 2010-11. | E-2.a. | M ___
S ___
V ___ |
| b. Adopt the resolution authorizing the Superintendent, or designee, to make routine budget revisions, adjustments, and transfers for the 2011-12 fiscal year. | E-2.b. | M ___
S ___
V ___ |
| c. Adopt the 2011-12 Budget as presented. | E-2.c.
Oral
Presentation | M ___
S ___
V ___ |
| d. Approve and/or ratify "B" warrants over \$500 issued for instructional materials in the month of May, 2011. | E-2.d. | M ___
S ___
V ___ |
| e. Approve and/or ratify list of 2010-11 purchase orders and open purchase orders for instructional materials incurred for the period of May 1, through May 31, 2011. | E.2.e. | M ___
S ___
V ___ |
| 3. <u>Personnel</u> | | |
| a. Receive the 2010-11 Classified Staff Activities Report. | E-3.a. | |
| 4. <u>Instruction</u> – No additional items. | | |
| 5. <u>Policy and Board Items</u> | | |
| a. Discuss changing the time of the July and/or August Board Meetings. | | |
| b. Board Comments | | |
| 6. <u>Specific Dates to Remember:</u> | | |
| July 4, 2011 | - Holiday – Office Closed. | |
| July 19, 2011 | - Regular Joint Board of Trustees Meeting @ 6:00 p.m. | |

F. ADJOURNMENT

1. Meeting adjourned at _____ p.m. M ___
S ___

