

LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOINT BOARD OF TRUSTEES
18501 EAST GALE AVENUE, SUITE 100
CITY OF INDUSTRY, CA 91748

September 21, 2010
6:00 P.M.

La Puente Valley ROP
Administrative Office
Board Room

REGULAR MEETING AGENDA

A. PROCEDURAL MATTERS

1. Call to order by the President, _____, at _____ p.m.

2. Roll Call

Robert Hidalgo, President _____
Norman Hsu, Vice President _____
Paul Solano, Clerk _____
Gilbert G. Garcia, Ph.D., Member _____
Jay Chen, Member _____
Barbara Boyd, Member _____

Esperanza Fernández, ROP Superintendent and
Secretary to the Joint Board of Trustees _____

Leticia Covarrubias, Assistant Superintendent,
Business Services _____

Maureen Sinclair, Assistant Superintendent,
Educational Services _____
Tika Davé-Harris, Director _____
Human Resources _____

3. Review of Agenda

a. Changes

b. Additions

c. Deletions

4. Adoption of Agenda

Adopt agenda for tonight's meeting.

M _____
S _____
V _____

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

September 21, 2010

A. PROCEDURAL MATTERS (continued)

5. Pledge of Allegiance: Robert Hidalgo

6. <u>Approval of Minutes</u>	<u>Reference</u>	<u>Action</u>
a. Approve the minutes of the regular Joint Board of Trustees Meeting of August 24, 2010.	A-6.a.	M ____ S ____ V ____

7. **Public Comment**

This is the appropriate point in the agenda for those present to speak with regard to any closed session item on the agenda.

8. **Closed Session**

Recessed from public meeting to closed session at _____ to discuss and take possible action on the following items:	M ____ S ____ V ____
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Conference with legal counsel regarding anticipated
litigation pursuant to Government Code Section
54956.9.

a. La Puente Valley ROP Ed Center Lease

9. Adjourn from closed session to public meeting.	M ____ S ____ V ____
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10. Reconvened the public meeting at _____.

11. Report of action(s) taken during closed session.

B. GENERAL COMMUNICATIONS

1. Public Comments

a. General communications that do not have a connection with item(s) on the agenda.

b. Specific communications in connection with agenda item(s). Announcement of intent is to be made at this time; however, any discussion will be held during the normal discussion period for that item.

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
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C. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - a. Correspondence
 - b. Superintendent's Evaluation Calendar and Process

D. CONSENT CALENDAR

- | | | | | | | | | | | | | | |
|--|---|-------------------------|----------------------|------------------------------------|--|-------------------------|----------------------|--------|--|----------------------|--|--------|--|
| <ol style="list-style-type: none"> 1. <u>General Business</u> <ol style="list-style-type: none"> a. Approve and/or ratify purchase orders over \$500 for the period of August 1, 2010 through August 31, 2010. b. Approve and/or ratify warrant schedules as listed for the month of August, 2010. c. Approve and/or ratify the field trip list should any be received. 2. <u>Conference and Travel</u> <ol style="list-style-type: none"> a. Approve attendance at conference as listed for actual and necessary expenses incurred. Attendance is to be paid by the La Puente Valley ROP unless otherwise specified as attached, in accordance with Board Policy and Regulations 3002. 3. <u>Personnel</u> <ol style="list-style-type: none"> a. Approve and/or ratify certificated personnel employment-related recommendations. b. Approve and/or ratify classified personnel employment-related recommendations. 4. <u>Instruction</u> <ol style="list-style-type: none"> a. Accept the Video Conferencing Equipment purchased and provided by CTE Teach. | <table border="0"> <tr> <td style="text-align: right;"><u>Reference</u></td> <td style="text-align: left;"><u>Action</u></td> </tr> <tr> <td style="vertical-align: top;"> D-1.a.

D-1.b.

D-1.c. </td> <td></td> </tr> <tr> <td style="text-align: right;"><u>Reference</u></td> <td style="text-align: left;"><u>Action</u></td> </tr> <tr> <td style="vertical-align: top;"> D-2.a. </td> <td></td> </tr> <tr> <td style="vertical-align: top;"> D-3.a.

D-3.b. </td> <td></td> </tr> <tr> <td style="vertical-align: top;"> D-4.a. </td> <td></td> </tr> </table> | <u>Reference</u> | <u>Action</u> | D-1.a.

D-1.b.

D-1.c. | | <u>Reference</u> | <u>Action</u> | D-2.a. | | D-3.a.

D-3.b. | | D-4.a. | |
| <u>Reference</u> | <u>Action</u> | | | | | | | | | | | | |
| D-1.a.

D-1.b.

D-1.c. | | | | | | | | | | | | | |
| <u>Reference</u> | <u>Action</u> | | | | | | | | | | | | |
| D-2.a. | | | | | | | | | | | | | |
| D-3.a.

D-3.b. | | | | | | | | | | | | | |
| D-4.a. | | | | | | | | | | | | | |

Approve and/or ratify items listed on the consent calendar above as recommended by the Superintendent.

M ____
S ____
V ____

**LA PUENTE VALLEY ROP
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E. <u>ADMINISTRATIVE ITEMS</u>	<u>Reference</u>	<u>Action</u>
1. <u>General Business Information Items/Reports</u>		
a. Receive the Financial Report for the Associated Student Body Fund for the period ending August 31, 2010.	E-1.a.	
b. Receive the General Fund Balance Report for the period ending August 31, 2010 for fiscal year 2010-11.	E-1.b.	
c. Receive the graphs for revenues and expenditures accumulated July 1, 2010 to August 31, 2010 for 2010-11.	E-1.c.	
d. Receive the graph for projected cash flow for the period ending August 31, 2010.	E-1.d.	
2. <u>General Business</u>		
a. Accept the Unaudited Actuals Financial Report for FY 2009-10 and authorize its submission to the Los Angeles County Office of Education.	E-2.a. Under Separate Cover	M ____ S ____ V ____
b. Approve and/or ratify "B" warrants over \$500.00 issued for textbooks in the month of August, 2010.	E-2.b.	M ____ S ____ V ____
c. Approve and/or ratify list of 2010-11 purchase orders for book expenses incurred for the period of August 2, 2010 through August 31, 2010.	E.2.c.	M ____ S ____ V ____
3. <u>Personnel</u> – No additional items.		
4. <u>Instruction</u> – No additional items.		
5. <u>Policy and Board Items</u>		
a. Approve adoption of the resolution designating October 25 – 29, 2010 as "Red Ribbon Week."	E-5.a.	M ____ S ____ V ____

**LA PUENTE VALLEY ROP
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E. **ADMINISTRATIVE ITEMS** (continued)

5. **Policy and Board Items** (continued)

b. Board comments

6. **Specific Dates to Remember:**

October 19, 2010 - Regular Joint Board of Trustees Meeting @ 6:00 p.m.

F. **ADJOURNMENT**

Action

1. Meeting adjourned at _____ p.m.

M _____

S _____

V _____

Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at 18501 East Gale Avenue, Suite 100, Industry, CA during regular business hours (8:00 a.m. to 4:00 p.m.).