

LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOINT BOARD OF TRUSTEES
18501 EAST GALE AVENUE, SUITE 100
CITY OF INDUSTRY, CA 91748

November 15, 2010
6:00 P.M.

La Puente Valley ROP
Administrative Office
Board Room

REGULAR MEETING AGENDA

A. PROCEDURAL MATTERS

1. Call to order by the President, _____, at _____ p.m.

2. Roll Call

Robert Hidalgo, President _____

Norman Hsu, Vice President _____

Paul Solano, Clerk _____

Gilbert G. Garcia, Ph.D., Member _____

Jay Chen, Member _____

Barbara Boyd, Member _____

Esperanza Fernández, ROP Superintendent and Secretary to the Joint Board of Trustees _____

Leticia Covarrubias, Assistant Superintendent, Business Services _____

Maureen Sinclair, Assistant Superintendent, Educational Services _____

Tika Davé-Harris, Director Human Resources _____

3. Review of Agenda

a. Changes

b. Additions

c. Deletions

4. Adoption of Agenda

Adopt agenda for tonight's meeting.

M _____
S _____
V _____

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JOINT BOARD OF TRUSTEES
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A. PROCEDURAL MATTERS (continued)

5. Pledge of Allegiance: Robert Hidalgo

6. Approval of Minutes

a. Approve the minutes of the regular
Joint Board of Trustees Meeting
of October 19, 2010.

Reference

A-6.a.

Action

M ____
S ____
V ____

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- a. Correspondence
- b. Presentations

2. Public Comment

This is the appropriate point in the agenda for those present to speak with regard to any closed session item on the agenda.

3. Closed Session

Action

Recessed from public meeting to closed session
at _____ to discuss and take possible
action on the following items:

M ____
S ____
V ____

- a. Government Code 54967(b), Public Employee
Appointment, Employment, Evaluation, Discipline
Dismissal/Release.

Superintendent's Evaluation

4. Adjourn from closed session to public meeting.

M ____
S ____
V ____

5. Reconvened the public meeting at _____.

6. Report of action(s) taken during closed session.

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C. GENERAL COMMUNICATIONS

1. Public Comments

- a. General communications that do not have a connection with item(s) on the agenda.
- b. Specific communications in connection with agenda item(s). Announcement of intent is to be made at this time; however, any discussion will be held during the normal discussion period for that item.

D. CONSENT CALENDAR

1. **General Business**

Reference

Action

- a. Approve and/or ratify purchase orders for the period of October 1, 2010 through October 31, 2010. D-1.a.
- b. Approve and/or ratify warrant schedules as listed for the month of October, 2010. D-1.b.
- c. Approve and/or ratify the field trip list should any be received. D-1.c.
- d. Approve and/or ratify the revised agreement for attorney services with Olivarez, Gallagher & Padilla, P.C. commencing on November 1, 2010, and continuing until services are completed or until contract is terminated by either party. D-1.d.

2. **Conference and Travel**

- a. Approve attendance at conference as listed for actual and necessary expenses incurred. Attendance is to be paid by the La Puente Valley ROP unless otherwise specified as attached, in accordance with Board Policy and Regulations 3002. D-2.a.

3. **Personnel**

- a. Approve and/or ratify certificated personnel employment-related recommendations. D-3.a.
- b. Approve and/or ratify classified personnel employment-related recommendations. D-3.b.

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D. CONSENT CALENDAR (continued)

4. <u>Instruction</u>	<u>Reference</u>	<u>Action</u>
<ul style="list-style-type: none"> a. Approve and/or ratify the MOU between LACOE and LPVROP regarding the Designated Subjects Credential Program. 	D-4.a.	
<p>Approve and/or ratify items listed on the consent calendar above as recommended by the superintendent.</p>		<p>M ____ S ____ V ____</p>

E. ADMINISTRATIVE ITEMS

1. General Business Information Items/Reports

- | | | |
|--|--------|--|
| a. Receive the Financial Report for the Associated Student Body Fund for the period ending October 31, 2010. | E-1.a. | |
| b. Receive the General Fund Balance Report for the period ending October 31, 2010. | E-1.b. | |
| c. Receive the graphs for revenues and expenditures accumulated July 1, 2010 through October 31, 2010. | E-1.c. | |
| d. Receive the graph for projected cash flow for the period ending October 31, 2010. | E-1.d. | |

2. General Business

- | | | |
|---|--------|--|
| a. Approve and/or ratify "B" warrants over \$500.00 issued for textbooks in the month of October, 2010. | E-2.a. | <p>M ____
 S ____
 V ____</p> |
| b. Approve and/or ratify list of 2010-11 purchase orders and open purchase orders incurred for instructional supplies for the period of October 1, 2010 through October 31, 2010. | E.2.b. | <p>M ____
 S ____
 V ____</p> |

3. Personnel – No additional items.

4. Instruction – No additional items.

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E. **ADMINISTRATIVE ITEMS** (continued)

5. <u>Policy and Board Items</u>	<u>Reference</u>	<u>Action</u>
a. Discuss and take possible action on changing the date of the December Joint Board of Trustees Meeting.	E-5.a.	M ___ S ___ V ___
b. Approve compensation for Mr. Robert Hidalgo for the board meeting of October 19, 2010, since Mr. Hidalgo was absent due to hardship in accordance with Board Policy 9250 and appropriate resolution on file in the ROP Office.	E-5.b.	M ___ S ___ V ___

c. Board Comments

6. **Specific Dates to Remember:**

- November 25-26, 2010 - Holiday – Thanksgiving Recess – Office Closed.
- December 14, 2010 - Organizational Joint Board of Trustees Meeting @ 6:00 p.m.

F. **ADJOURNMENT** **Action**

1. Meeting adjourned at _____ p.m.	M ___ S ___ V ___
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Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at 18501 East Gale Avenue, Suite 100, Industry, CA during regular business hours (8:00 a.m. to 4:00 p.m.).