

LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOINT BOARD OF TRUSTEES
18501 EAST GALE AVENUE, SUITE 100
CITY OF INDUSTRY, CA 91748

March 16, 2010
6:00 P.M.

La Puente Valley ROP
Administrative Office
Board Room

REGULAR MEETING AGENDA

A. PROCEDURAL MATTERS

1. Call to order by the President, _____, at _____ p.m.

2. Roll Call

Robert Hidalgo, President _____

Norman Hsu, Vice President _____

Paul Solano, Clerk _____

Gilbert G. Garcia, Ph.D., Member _____

Jay Chen, Member _____

Barbara Boyd, Member _____

Esperanza Fernández, ROP Superintendent and
Secretary to the Joint Board of Trustees _____

Leticia Covarrubias, Assistant Superintendent,
Business Services _____

Maureen Sinclair, Assistant Superintendent,
Educational Services _____

Tika Davé-Harris, Director
Human Resources _____

3. Review of Agenda

a. Changes

b. Additions

c. Deletions

4. Adoption of Agenda

Adopt agenda for tonight's meeting. M _____

S _____

V _____

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

March 16, 2010

A. PROCEDURAL MATTERS (continued)

5. Pledge of Allegiance – Jay Chen

6. Approval of Minutes

a. Approve the minutes of the regular Joint Board of Trustees Meeting of February 10, 2010.

Reference

A-6.a.

Action

M ____
S ____
V ____

B. REPORTS AND PRESENTATIONS

1. Superintendent’s Report

a. Correspondence

C. GENERAL COMMUNICATIONS

1. Public Comments

a. General communications that do not have a connection with item(s) on the agenda.

b. Specific communications in connection with agenda item(s). Announcement of intent is to be made at this time; however, any discussion will be held during the normal discussion period for that item.

1. General Business

a. Approve and/or ratify purchase orders for the period of February 1, 2010 through February 28, 2010.

Reference

D-1.a.

Action

b. Approve and/or ratify warrant schedules as listed for the month of February, 2010.

D-1.b.

c. Approve and/or ratify the field trip list should any be received.

D-1.c.

d. Approve and/or ratify the renewal of the contract with Jeanette L. Garcia and Associates for audit services for a period of three additional years, covering 2009-10, 2010-11, and 2011-12.

D-1.d.

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
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March 16, 2010

D. CONSENT CALENDAR (continued)

2. Conference and Travel

- a. Approve attendance at conference as listed for actual and necessary expenses incurred. Attendance is to be paid by the La Puente Valley ROP unless otherwise specified as attached, in accordance with Board Policy and Regulations 3002. D-2.a.

3. Personnel

- a. Approve and/or ratify certificated personnel employment related recommendations. D-3.a.
- b. Approve and/or ratify certificated contracted personnel employment related recommendations. D-3.b.
- c. Approve and/or ratify classified personnel employment/separation related recommendations. D-3.c.
- d. Approve and/or ratify the classified reverse contracted personnel employment related recommendations. D-3.d.

4. Instruction

- a. Approve/and or ratify additional Community Classroom and Cooperative Career Technical Education Training Agreements as listed. D-4.a.
- b. Approve the Fall 2010 course offerings and authorize administrative staff to adjust classes as delineated in BP 7006. D-4.b.

Approve and/or ratify items listed on the consent calendar above as recommended by the Superintendent.

M ____
S ____
V ____

E. ADMINISTRATIVE ITEMS

1. General Business Information Items/Reports

- a. Receive the Financial Report for the Associated Student Body Fund for the period ending February 28, 2010. E-1.a.

Reference

Action

**LA PUENTE VALLEY ROP
JOINT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

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E. <u>ADMINISTRATIVE ITEMS</u> (continued)	<u>Reference</u>	<u>Action</u>
1. <u>General Business Information Items/Reports</u> (continued)		
b. Receive the graph for projected cash flow for the period ending February 28, 2010.	E-1.b.	
c. Receive the General Fund Balance Report for the period ending February 28, 2010.	E-1.c.	
d. Receive the graphs for revenues and expenditures accumulated July 1, 2009 to February 28, 2010 for fiscal year 2009-10.	E-1.d.	
2. <u>General Business</u>		
a. Approve Budget Adjustment Summary BA203 dated March 16, 2010.	E-2.a.	M ___ S ___ V ___
b. Approve the Second Interim Financial Report as of January 31, 2010, and authorize its submission to LACOE for approval. * Oral presentation – Leticia Covarrubias	E-2.b. Under Separate Cover	M ___ S ___ V ___
c. Approve and/or ratify the La Puente Valley ROP Direct Funding Resolution as presented.	E-2.c.	M ___ S ___ V ___
3. <u>Personnel</u>		
a. Approve and/or ratify the classified personnel action as presented.	E-3.a.	M ___ S ___ V ___
4. <u>Instruction</u> – No additional items.		
5. <u>Policy and Board Items</u>		
a. Approve Board Policy 3580 that received first reading on February 10, 2010.	E-5.a.	M ___ S ___ V ___
b. Board Comments		

E. **ADMINISTRATIVE ITEMS** (continued)

6. **Specific Dates to Remember:**

- March 19, 2010 - Furlough Day – Office Closed.
- April 2, 2010 - Furlough Day – Office Closed.
- April 5, 2010 - Holiday – Office Closed.
- April 20, 2010 - Regular Joint Board of Trustees Meeting @ 6:00 p.m.
- April 28, 2010 - Student Recognition Expo Center

F. **ADJOURNMENT**

Reference

Action

1. Meeting adjourned at _____ p.m.

M ____
S ____
V ____