

LA PUENTE VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOINT BOARD OF TRUSTEES  
18501 EAST GALE AVENUE, SUITE 100  
CITY OF INDUSTRY, CA 91748

April 21, 2010  
6:00 PM

La Puente Valley ROP  
Administrative Office  
Board Room

REGULAR MEETING AGENDA

A. PROCEDURAL MATTERS

1. Call to order by the President, \_\_\_\_\_, at \_\_\_\_\_ p.m.

2. Roll Call

Robert Hidalgo, President \_\_\_\_\_

Norman Hsu, Vice President \_\_\_\_\_

Paul Solano, Clerk \_\_\_\_\_

Gilbert G. Garcia, Ph.D., Member \_\_\_\_\_

Jay Chen, Member \_\_\_\_\_

Barbara Boyd, Member \_\_\_\_\_

Esperanza Fernández, ROP Superintendent and  
Secretary to the Joint Board of Trustees \_\_\_\_\_

Leticia Covarrubias, Assistant Superintendent,  
Business Services \_\_\_\_\_

Maureen Sinclair, Assistant Superintendent,  
Educational Services \_\_\_\_\_

Tika Davé-Harris, Director  
Human Resources \_\_\_\_\_

3. Review of Agenda

a. Changes

b. Additions

c. Deletions

4. Adoption of Agenda

Adopt agenda for tonight's meeting. M \_\_\_\_\_

S \_\_\_\_\_

V \_\_\_\_\_

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**A. PROCEDURAL MATTERS (continued)**

**Reference**

**Action**

5. Pledge of Allegiance – Barbara Boyd

**6. Approval of Minutes**

a. Approve the minutes of the regular  
Joint Board of Trustees Meeting  
of March 16, 2010.

A-6.a.

**M** \_\_\_\_  
**S** \_\_\_\_  
**V** \_\_\_\_

**7. Public Comment**

This is the appropriate point in the agenda for those present to speak with regard to any closed session item on the agenda.

**8. Closed Session**

Recessed from public meeting to closed session  
at \_\_\_\_\_ to discuss and take possible  
action on the following items:

**M** \_\_\_\_  
**S** \_\_\_\_  
**V** \_\_\_\_

Conference with legal counsel regarding anticipated  
litigation pursuant to Government Code Section  
54956.9.

a. La Puente Valley ROP Ed Center Lease

9. Adjourn from closed session to public meeting.

**M** \_\_\_\_  
**S** \_\_\_\_  
**V** \_\_\_\_

10. Reconvened the public meeting at \_\_\_\_\_

11. Report of action(s) taken during closed session.

**B. GENERAL COMMUNICATIONS**

1. Public Comments

a. General communications that do not have a connection with item(s) on the agenda.

b. Specific communications in connection with agenda item(s). Announcement of intent is to be made at this time; however, any discussion will be held during the normal discussion period for that item.

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**C. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - a. Correspondence

**D. CONSENT CALENDAR**

**1. General Business**

- a. Approve and/or ratify purchase orders for the period of March 1, 2010 through March 31, 2010.
- b. Approve and/or ratify warrant schedules as listed for the month of March, 2010.
- c. Approve and/or ratify the field trip list should any be received.
- d. Approve and/or ratify the list of obsolete equipment for the purpose of deleting from the ROP fixed asset inventory and to dispose of equipment in accordance to AR3850.
- e. Approve and/or ratify the Special Services Agreement with Domenica Luna for Sign Language interpretation.
- f. Approve and/or ratify the donation of a 1979 Chevrolet from Mr. David Trow with an estimated value of \$300 for use by the LPVROP Automobile Technology Class at Workman High School.

**Reference**

**Action**

D-1.a.

D-1.b.

D-1.c.

D-1.d.

D-1.e.

D-1.f.

**2. Conference and Travel**

- a. Approve attendance at conference as listed for actual and necessary expenses incurred. Attendance is to be paid by the La Puente Valley ROP unless otherwise specified as attached, in accordance with Board Policy and Regulations 3002.

D-2.a.

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**D. CONSENT CALENDAR (continued)**

<b>3. <u>Personnel</u></b>	<b><u>Reference</u></b>	<b><u>Action</u></b>
a. Approve and/or ratify certificated personnel employment related recommendations.	D-3.a.	
b. Approve and/or ratify classified personnel employment related recommendations should any be received.	D-3.b.	
c. Approve the attached resolution and adopt May 12, 2010 as the Day of the Teacher, with an expense not to exceed \$300 to recognize LPVROP certificated personnel.	D-3.c.	
d. Approve the attached resolution and adopt May 19, 2010 as Classified Employee Day, with an expense not to exceed \$300 to recognize LPVROP classified personnel.	D-3.d.	
<b>4. <u>Instruction</u></b>		
a. Approve and/or ratify the Special Services Agreements for the Forensic Science Academy modules as presented.	D-4.a.	
b. Approve and/or ratify additional Community Classroom and Cooperative Career Technical Education Training Agreements as listed.	D-4.b.	

Approve and/or ratify items listed on the consent calendar above as recommended by the superintendent.

**M** \_\_\_\_\_  
**S** \_\_\_\_\_  
**V** \_\_\_\_\_

**E. ADMINISTRATIVE ITEMS**

**1. General Business Information Items/Reports**

a. Receive the Financial Report for the Associated Student Body Fund for the period ending March 31, 2010.	E-1.a.
b. Receive the General Fund Balance Report for the period ending March 31, 2010.	E-1.b.

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- | <b>E.</b> | <b><u>ADMINISTRATIVE ITEMS</u></b> (continued)  | <b><u>Reference</u></b>            | <b><u>Action</u></b>       |
|-----------|---|------------------------------------|----------------------------|
| 1.        | <b><u>General Business Information Items/Reports</u></b> (continued)  |                                    |                            |
|           | c. Receive the graphs for revenues and expenditures accumulated July 1, 2009 through March 31, 2010.  | E-1.c.                             |                            |
|           | d. Receive the graph for projected cash flow for the period ending March 31, 2010.  | E-1.d.                             |                            |
| 2.        | <b><u>General Business</u></b>  |                                    |                            |
|           | a. Budget Development 2010-11   | Oral Presentation/Mrs. Covarrubias |                            |
| 3.        | <b><u>Personnel</u></b> – None  |                                    |                            |
| 4.        | <b><u>Instruction</u></b> – None  |                                    |                            |
| 5.        | <b><u>Policy and Board Items</u></b>  |                                    |                            |
|           | a. Approve compensation for Mr. Norman Hsu for the board meeting of April 21, 2010, since Mr. Hsu will be absent due to hardship in accordance with Board Policy 9250 and appropriate resolution on file in the ROP Office. | E-5.a.                             | M ____<br>S ____<br>V ____ |
|           | b. Board Comments   |                                    |                            |
| 6.        | <b><u>Specific Dates to Remember:</u></b>   |                                    |                            |
|           | April 28, 2010 - Student Recognition @5:30 p.m.   |                                    |                            |
|           | May 18, 2010 - Regular Joint Board of Trustees Meeting @6:00 p.m.   |                                    |                            |
|           | May 28, 2010 - Furlough Day   |                                    |                            |
|           | May 31, 2010 - Memorial Day Holiday Office Closed   |                                    |                            |
| <b>F.</b> | <b><u>ADJOURNMENT</u></b>   |                                    | <b><u>Action</u></b>       |
| 1.        | Meeting adjourned at _____ p.m.   |                                    | M ____<br>S ____<br>V ____ |